

NCCISD Transportation Operations Other Uses Report

20060008

Date- _____ Vehicle ID- _____ Driver- _____

Pre-Trip Inspection- (place an X for items that need attention)**Front of Bus Check**

- ☐ Look under bus for leaks
- ☐ Winshield-Glass and Mirror Check
- ☐ Appearance

Inside Bus Check

- ☐ First Aid and Body Fluid Kit
- ☐ Fire Extinguisher, Emerg. Triangles
- ☐ Fuses, Windows, Emergency Exits

Start Engine and Check

- ☐ Horn
- ☐ Steering Wheel
- ☐ Washers and Wipers
- ☐ Mirrors
- ☐ Defroster and Heater
- ☐ Emerg. Door/Window Buzzer
- ☐ Brake Warning Light/Buzzer
- ☐ Stop Arm Warning Lights
- ☐ Parking Brake
- ☐ Fuel Level, Oil, Water, Temp.
- ☐ Gear Shift Lever
- ☐ Air Gauges
- ☐ Drivers Seat and Belt
- ☐ Front Door Operation
- ☐ Cross Over Mirrors

Interior of Bus and Lighting

(open rear door and check rear lights)

- ☐ Headlight, Left Turn, Backup, Running Lights
- ☐ Seat Backs
- ☐ Seat Bottoms
- ☐ Right Turn, Red Loading Lights
- ☐ Right Side Emergency Windows, Front Hatch
- ☐ Left Side Emergency Windows, Back Hatch

Interior of Bus and Lighting

- ☐ Right Clearance Lights and Reflectors
- ☐ Right Front Tire- Wheel, Lug Nuts, Hub
- ☐ Fuel Cap
- ☐ Right Rear Tire- Wheel, Lug Nuts, Hub
- ☐ Left Rear Tire- Wheel, Lug Nuts, Hub
- ☐ Left Front Tire- Wheel, Lug Nuts, Hub

Description of Problems

*Activate All Lights, Drive Forward Slowly,
Apply Brakes and Check for Proper
Performance*

Please file a repair request for all faults on your vehicle!!

Other Uses Report

Destination- _____

Beginning Odometer Readings-

Activity- _____

Ending Odometer Readings- Fuel in Gallons Total Mileage-

This form must be completed for each trip and turned in to Robert Lloyd!